

**MINUTES OF THE MEETING OF THE
WEST YORKSHIRE AND YORK INVESTMENT COMMITTEE
HELD ON THURSDAY, 4 MARCH 2021 AT REMOTE MEETING TO BE
LIVESTREAMED HERE:
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Present:

Councillor Denise Jeffery (Chair)	Wakefield Council
Councillor Peter McBride	Kirklees Council
Councillor Alex Ross-Shaw	Bradford Council
Councillor Jane Scullion	Calderdale Council
Councillor Andrew Waller	City of York Council
Councillor Darren Byford	Wakefield Council

In attendance:

Melanie Corcoran	West Yorkshire Combined Authority
Angela Taylor	West Yorkshire Combined Authority
James Bennett	West Yorkshire Combined Authority
Patrick Bowes	West Yorkshire Combined Authority
Helen Ellerton	West Yorkshire Combined Authority
Caroline Farnham-Crossland	West Yorkshire Combined Authority
Nigel Graham	Guinness Partnership
Robert Griffiths	West Yorkshire Combined Authority
Nicholas Kiwomya	West Yorkshire Combined Authority
Andrew Norman	West Yorkshire Combined Authority
Henry Rigg	West Yorkshire Combined Authority
Rob Tranmer	West Yorkshire Combined Authority
Ben Kearns	West Yorkshire Combined Authority

54. Apologies for Absence

An apology for absence was received from Roger Marsh.

55. Declarations of Disclosable Pecuniary Interests

There were no pecuniary interests declared at the meeting.

56. Exempt Information - Possible Exclusion of the Press and Public

There were no items which required the exemption of the press and public.

57. Minutes of the Meeting of the West Yorkshire and York Investment Committee held on 3 February

Resolved: That the minutes of the meeting held on 3 February be approved.

58. Capital Programme Update

Members considered a report which provided an update on the progress on the implementation of the Combined Authority's Capital Programme.

The position statement for quarter 3 returns showed an approximate 48% spend on the Capital Programme. Members noted the information provided around the housing outputs in the submitted report and that the Combined Authority was on track to deliver the housing outputs further down the line.

The Combined authority had been asked by Government to confirm the programmes to be included in the Brownfield Housing Fund by June 2021. Work was in progress with local authority partners and a call for projects had been undertaken.

Resolved: That the progress in implementing the Combined Authority's Capital Programmes be noted.

59. Leeds Public Transport Investment Programme (LPTIP) Review - Part Two

The Committee considered a report which detailed the outcomes of part two of a review of the Leeds Public Transport Investment Programme.

The review covered recommendations for the managing bus delivery and rail elements of the programme and made a number of recommendations.

The Investment Committee approved:

- (i) The reprofiled decision point 2 development costs, as set out in Appendix 4 (table 1).
- (ii) The reprofiled indicative allocations, as set out in Appendix 4 (table 2).
- (iii) The allocation of £50,000 from the Bus Delivery Package for the delivery of a Behavioural change campaign.
- (iv) The LCC costs for rail package schemes, as set out in Appendix 4 (table 3).
- (v) That the Combined Authority issues addendums to the existing Funding Agreements with Leeds City Council for expenditure from

the LPTIP Fund.

60. Capital Spending and Project Approvals

The Committee considered a report which set out proposals for the progression of, and funding for, a number of West Yorkshire Combined Authority supported projects, including West Yorkshire plus Transport Fund (Transport Fund) and Local Growth Fund, for consideration by the Investment Committee at stages 1, 2 and 3 of the Combined Authority's assurance process. Members discussed the proposals for the progression of the following schemes which were detailed in the submitted report:

- Dewsbury Arcade
- GBF: Brighthouse Reconstruction
- George, Hill Huddersfield
- Fink Hill, Leeds
- York Central Access
- Points Cross, Hunslet Road
- Temple Green and Ride Extension
- Digital Skills Programme
- UTMC Element C
- City Connect – Phase 1 and 2
- Business Growth Programme
- Door to Door Digital

The Committee was also advised of the following decisions made through delegations to the Combined Authority's Managing Director since the last meeting:

- Castleford growth Corridor

Resolved:

1.2 In respect of the Dewsbury Arcade the Investment Committee approved that:

- (i) The Dewsbury Arcade scheme proceeds through decision point 4 (full business case) and work commences on activity 5 (full business case with finalised costs)
- (a) Approval to the Combined Authority's contribution of £0.6 million is given from the Getting Building Fund (GBF). The total scheme cost is £3.24 million
- (b) The Combined Authority enters into a funding agreement with Kirklees Council for expenditure up to £0.6 million from the Getting Building Fund.
- (c) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in

this report.

- (ii) In respect of the GBF: Brighthouse Reconstruction the Investment Committee approved that:
 - (a) The Getting Building Funding (GBF); Brighthouse A6025 Reconstruction scheme proceeds through decision point 4 (full business case) and work commences on activity 5 (full business case with finalised costs).
 - (b) Indicative approval to the Combined Authority's contribution of £1.8 million is given from the Getting Building Fund (GBF) with full approval to spend being granted once the scheme has progressed through the assurance process to decision point 5 (full business case with finalised costs).
 - (c) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (iii) In respect of the George Hill, Huddersfield, the Investment Committee approved that:
 - (a) The George Hotel scheme proceeds through decision point 4 (full business case) and work commences on activity 5 (full business case with finalised costs).
 - (b) Approval to the Combined Authority's contribution of £1.365 million is given from the Getting Building Fund (GBF). The total scheme cost is £9.270 million
 - (c) The Combined Authority enters into a funding agreement with Kirklees Council for expenditure up to £1.365 million from the Getting Building Fund.
 - (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (iv) In respect of Fink Hill, Leeds the Investment Committee approved that:
 - (a) The CIP Fink Hill Leeds scheme proceeds through decision point 4 and work commences on activity 5 (Full business case with finalised costs).
 - (b) An indicative approval to the total scheme value of £5.428 million is given from the West Yorkshire plus Transport Fund, with full approval to spend being granted once the scheme has progressed through the assurance process to decision point 5 (Full business case with finalised costs).

- (c) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (v) In respect of York Central Access the Investment Committee approved that:
 - (a) The conditions on the York Central Access & York Station Frontage full business case approval of 13 March 2019 are discharged.
 - (b) Further development costs of £2.252 million are approved (to be funded from the West Yorkshire plus Transport Fund) taking the total development costs approved to £5.532 million
 - (c) The Combined Authority enters into an addendum to the existing funding agreement with City of York Council for additional development costs of £2.252 million (to be funded from the West Yorkshire plus Transport Fund)
 - (d) The Combined Authority's West Yorkshire plus Transport Fund and Transforming Cities Fund allocations will be rationalised into three separate projects, York Central. York Station Gateway and Askham Bar Park & Ride Improvements.
 - (e) Future approvals are made in accordance with the assurance pathway and approval routes outlined in this report. This will be subject to the projects remaining within the tolerances outlined in this report.
- (vi) That the following is noted: -
 - (a) The York Central project will come forward at decision point 5 (Full business case plus finalised costs) in two phases seeking approval for up to £24.447 million funding from the West Yorkshire plus Transport Fund.
 - (b) The York Central project is proposed to be delivered by Homes England. The Combined Authority may enter into a funding agreement directly with Homes England or via City of York Council under the terms of the existing Partnership Agreement with the Combined Authority.
 - (c) The York Station Gateway project will come forward at decision point 5 (full business case plus finalised costs) seeking approval for £12.873 million from the West Yorkshire plus Transport Fund and £13.117 million from the Transforming Cities Fund
 - (d) The Askham Bar Park & Ride Improvement project will come forward at decision point 4 (full business case) seeking indicative approval of £1.43 million from the Transforming Cities Fund

- (vii) In respect of Points Cross, Hunslet Road the Investment Committee approved that:
 - (a) The Points Cross Phase 1 scheme proceeds through decision point 5 (full business case with finalised costs) and work commences on activity 6 (delivery)
 - (b) Approval to £2.755 million is given from the Brownfield Housing Fund.
 - (c) The Combined Authority enters into a funding agreement with Guinness Developments Ltd which is part of the Guinness Partnership for the Points Cross scheme for expenditure up to £2.755 million from the Brownfield Housing Fund.
 - (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (viii) In respect of the Temple Green Park & Ride Extension the Investment Committee approved that:
 - (a) The Temple Green Park & Ride Extension scheme proceeds through decision point 5 (full business case with finalised costs) and work commences on activity 6 (delivery).
 - (b) Approval to the Combined Authority's contribution of £7.400 million is given from the Getting Building Fund (GBF). The total scheme cost is £7.83 million.
 - (c) The existing LPTIP funding agreement for the Temple Green Park & Ride Extension scheme to be voided and the Combined Authority enters into a funding agreement with Leeds City Council for expenditure up to £7.400 million from the Getting Building Fund (GBF), including development costs of £2.261 million previously approved from LPTIP funds.
 - (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (ix) In respect of the Digital Skills Programme the Investment Committee approved that, subject to the conditions set by PAT, that:
 - (a) The Digital Skills Programme proceeds through decision point 4 (Full business case) and work commences on activity 5 (delivery).
 - (b) Retrospective approval is given to accept and spend the funding for the £1.3 million Digital Skills pilot.
 - (c) Approval is given to accept and spend the additional funding of up

to £9 million, from the DfE bid; subject to the successful outcome of the funding bid, bringing the total project costs to £10.3 million.

- (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (x) In respect of the UTMC Element C the Investment Committee approved that:
 - (a) The change request for the UTMC project (Element C) to alter the scope to deliver a virtual service with a Central Hub, reduce the funding approval from £1.203 million to £0.555 million (from the West Yorkshire plus Transport Fund) and omit the condition previously set (that the arrangements and Partnership Agreement, as detailed in the business case, are required to be finalised before approval of the FBC+) is approved.
 - (b) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (xi) In respect of CityConnect Phase 1 and 2 the Investment Committee approved that:
 - (a) The change request to the CityConnect Phase 1 and 2 programme to fund £346,127 Monitoring and Evaluation and internal Combined Authority costs of these phases of the programme between 21/22 – 26/27 from the LTP Integrated Transport Block (LTP ITB) 2019 – 2022 fund is approved.
 - (b) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.
- (xii) In respect of the Business Growth Programme the Investment Committee approved that:
 - (a) The change request to the Business Growth Programme to allocate £7 million of the Getting Building Fund as match funding for the Business Growth Programme and extend the delivery timescales to March 2022 is approved.
 - (b) The Service Level Agreement for the Business Growth Programme between Leeds City Council and the Combined Authority is updated to reflect the new funding and extended delivery timescales. The Council undertakes grant appraisal and monitoring work for smaller grants of under £50,000 (this accounts for circa 70% of all applications).

- (c) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

Door to Door Digital

- (xiii) In respect of Door to Door Digital the Investment Committee approved that:
 - (a) The LPTIP Door to Door Digital scheme proceeds through decision point 5 (full business case finalised costs) and work commences on activity 6 delivery.
 - (b) Approval to the Combined Authority's contribution of £0.450 million is given from the Leeds Public Transport Investment Programme, taking the total approval to £0.789 million.
 - (c) The Combined Authority makes an addendum to the existing LPTIP funding agreement with Leeds City Council for up to £0.789 million from the Leeds Public Transport Investment Programme.
 - (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report subject to the scheme remaining within the tolerances outlined in this report.

(a) Corridor Improvement Programme: Fink Hill, Leeds

- (i) In respect of Fink Hill, Leeds the Investment Committee approved that:
 - (a) The CIP Fink Hill Leeds scheme proceeds through decision point 4 and work commences on activity 5 (Full business case with finalised costs).
 - (b) An indicative approval to the total scheme value of £5.428 million is given from the West Yorkshire plus Transport Fund, with full approval to spend being granted once the scheme has progressed through the assurance process to decision point 5 (Full business case with finalised costs).
 - (c) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

(b) Getting Building Fund: Business Growth Programme

- (i) In respect of the Business Growth Programme the Investment

Committee approved that:

- (a) The change request to the Business Growth Programme to allocate £7 million of the Getting Building Fund as match funding for the Business Growth Programme and extend the delivery timescales to March 2022 is approved.
- (b) The Service Level Agreement for the Business Growth Programme between Leeds City Council and the Combined Authority is updated to reflect the new funding and extended delivery timescales. The Council undertakes grant appraisal and monitoring work for smaller grants of under £50,000 (this accounts for circa 70% of all applications).
- (c) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

(c) Getting Building Fund: George Hotel

- (i) In respect of the George Hill, Huddersfield, the Investment Committee approved that:
 - (a) The George Hotel scheme proceeds through decision point 4 (full business case) and work commences on activity 5 (full business case with finalised costs).
 - (b) Approval to the Combined Authority's contribution of £1.365 million is given from the Getting Building Fund (GBF). The total scheme cost is £9.270 million
 - (c) The Combined Authority enters into a funding agreement with Kirklees Council for expenditure up to £1.365 million from the Getting Building Fund.
 - (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

(d) Getting Building Fund: Temple Green Park & Ride Phase 3

- (i) In respect of the Temple Green Park & Ride Extension the Investment Committee approved that:
 - (a) The Temple Green Park & Ride Extension scheme proceeds through decision point 5 (full business case with

finalised costs) and work commences on activity 6 (delivery).

- (b) Approval to the Combined Authority's contribution of £7.400 million is given from the Getting Building Fund (GBF). The total scheme cost is £7.83 million.
- (c) The existing LPTIP funding agreement for the Temple Green Park & Ride Extension scheme to be voided and the Combined Authority enters into a funding agreement with Leeds City Council for expenditure up to £7.400 million from the Getting Building Fund (GBF), including development costs of £2.261 million previously approved from LPTIP funds.
- (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

(e) York Central Access Road and Station Access Improvements

- (i) In respect of York Central Access the Investment Committee approved that:
 - (a) The conditions on the York Central Access & York Station Frontage full business case approval of 13 March 2019 are discharged.
 - (b) Further development costs of £2.252 million are approved (to be funded from the West Yorkshire plus Transport Fund) taking the total development costs approved to £5.532 million
 - (c) The Combined Authority enters into an addendum to the existing funding agreement with City of York Council for additional development costs of £2.252 million (to be funded from the West Yorkshire plus Transport Fund)
 - (d) The Combined Authority's West Yorkshire plus Transport Fund and Transforming Cities Fund allocations will be rationalised into three separate projects, York Central. York Station Gateway and Askham Bar Park & Ride Improvements.
 - (e) Future approvals are made in accordance with the assurance pathway and approval routes outlined in this report. This will be subject to the projects remaining within the tolerances outlined in this report.

(f) Digital Boot Camp

- (i) In respect of the Digital Skills Programme the Investment Committee approved that, subject to the conditions set by PAT, that:
 - (a) The Digital Skills Programme proceeds through decision point 4 (Full business case) and work commences on activity 5 (delivery).
 - (b) Retrospective approval is given to accept and spend the funding for the £1.3 million Digital Skills pilot.
 - (c) Approval is given to accept and spend the additional funding of up to £9 million, from the DfE bid; subject to the successful outcome of the funding bid, bringing the total project costs to £10.3 million.
 - (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

(g) Brownfield Housing Fund: Points Cross, Hunslet Road

- (i) In respect of Points Cross, Hunslet Road the Investment Committee approved that:
 - (a) The Points Cross Phase 1 scheme proceeds through decision point 5 (full business case with finalised costs) and work commences on activity 6 (delivery)
 - (b) Approval to £2.755 million is given from the Brownfield Housing Fund.
 - (c) The Combined Authority enters into a funding agreement with Guinness Developments Ltd which is part of the Guinness Partnership for the Points Cross scheme for expenditure up to £2.755 million from the Brownfield Housing Fund.
 - (d) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

(h) Getting Building Fund: Brighouse A6025 Reconstruction

- (i) In respect of the GBF: Brighthouse Reconstruction the Investment Committee approved that:
 - (a) The Getting Building Funding (GBF); Brighthouse A6025 Reconstruction scheme proceeds through decision point 4 (full business case) and work commences on activity 5 (full business case with finalised costs).
 - (b) Indicative approval to the Combined Authority's contribution of £1.8 million is given from the Getting Building Fund (GBF) with full approval to spend being granted once the scheme has progressed through the assurance process to decision point 5 (full business case with finalised costs).
 - (c) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

61. Carbon Impact Assessment

The Committee considered a report which provided an update on the work commissioned by the Combined Authority to develop a carbon impact assessment tool and incorporate this into the Assurance Framework.

Resolved: That the report be noted